

**American Baptist Churches USA  
Chestnut Street Baptist Church Endowment  
Grant Application - 2024**



The Chestnut Street Baptist Church Endowment (CSBCE) was established from the remaining assets of the Chestnut Street Baptist Church of Philadelphia, PA by American Baptist Churches USA, Office of the General Secretary.

These funds are to be used for grants to ***American Baptist churches located in the Commonwealth of Pennsylvania*** ministering to immigrants and persons of Asian descent for purposes to include, but not be limited to:

- (a) maintaining a house of worship for Pennsylvania American Baptist churches' congregants, teaching and preaching the Gospel through ministry to refugees, immigrants and persons of Asian descent;
- (b) funding seminary and other educational training for congregants of Pennsylvania American Baptist churches or those engaged in ministry to or with such churches; and/or
- (c) hosting national and regional gatherings of Asian American Baptists; and/or
- (d) encouraging and supporting Asian church planting; and/or
- (e) participating in Asian refugee and immigrant work and resettlement as may be sponsored by such churches.

In 2024, \$20,000 in grant funds will be awarded for projects that align with the guidelines above, with preference given to applicants in the Philadelphia area in Pennsylvania. The maximum grant awarded to any one American Baptist Pennsylvania-based local church/church organization is \$5,000.

Only one application per applicant will be considered per grant year. Grant funds must be used within 9 months of receipt. A follow up report is required and must be received within 9 months after grant funds are disbursed.

Tab through the document to fill in all the fields below.

1. Applicant Information

Name of Church or Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Federal Tax ID#: \_\_\_\_\_

Name of Region: \_\_\_\_\_

Contact person (person completing this form): \_\_\_\_\_

Email of contact person: \_\_\_\_\_

Title/Role of contact person: \_\_\_\_\_

Does your church contribute to United Mission? Yes No

Have you previously been awarded an ABCUSA CSBCE Grant? Yes No

If so, have you submitted your final report on the use of the funds? Yes No

Does your church have a relationship with any of the following: ABCUSA Office of the General Secretary, American Baptist Home Mission Societies, International Ministries, and/or Alliance of Asian American Baptist Churches or any American Baptist Associated Ministry Organization? If so, please describe:

2. What ministry or group will use these funds?
  
3. Specifically, how do you plan to use the requested funds?  
Please include a very brief and specific statement on how the money will be spent. You are encouraged to attach a longer description (no more than one page) of the ministry or project.
  
4. Total cost of the project (A budget that shows income sources and expenses for this project must accompany this application.): \$ \_\_\_\_\_
  
5. Amount being requested from the ABCUSA CSBCE Grant (\$5,000 maximum): \$ \_\_\_\_\_  
These grant funds, if awarded, must be used within 9 months of receipt. A follow up report must be submitted detailing the use of the funds within this time period.
  
6. Please submit along with your application a copy of:
  - Your mission statement.
  
  - The most recent financial information including revenue and expenses FOR THIS MINISTRY. Please submit your current budget inclusive of year to date actuals, or a projected budget if this ministry has not yet begun. Total Church budgets are not acceptable.

By submitting this application on behalf of (church/organization name) \_\_\_\_\_, I certify that all the information submitted with this application is true and correct. We agree to use and/or disburse any grant funds awarded for the sole purpose as described within this application and to submit report(s) on the use of the funds as requested and provided by the grantor. We give permission to ABCUSA to share stories and photos about this project via ABCUSA communication platforms.

Application submitted by (name of person): \_\_\_\_\_ (your name typed here is your electronic signature)

Date: \_\_\_\_\_

**Please note:**

- Incomplete applications will not be considered.
  
- Application deadline is **Monday, February 10, 2025**. Grants will be distributed no later than **February 28, 2024**.

- Only electronic submissions of completed applications and supporting documents will be accepted. **Completed applications should be sent via email to Tina Kiernan, ABCUSA, at [Tina.Kiernan@abc-usa.org](mailto:Tina.Kiernan@abc-usa.org).**
- ABCUSA will supply a report for you to complete on the use of the funds **within nine months of the award date**. This report will also request you to submit photos and brief quotes describing the impact of the project. If funds are not completely disbursed by nine months, a request to extend the use of funds must be received within nine months.
- Please review the instructions that follow and initial at the bottom to indicate you have read this information.

## **Instructions and information for completing the 2024 ABCUSA CSBCE Grant Application**

### **1. General information**

Awards will be granted to American Baptist Churches located in the Commonwealth of Pennsylvania ministering to immigrants and persons of Asian descent; this is understood to include local congregations and church organizations that meet this criteria.

### **2. When determining Grants awards, the following criteria will be considered:**

whether the church is in good standing within the denomination/region, number of and amounts of previous CSBCE Grants received; sustainability of ministry beyond CSBCE Grant funding; description of ministry and needs addressed by funding; and the detailed budget submitted along with this application.

Preference will be given to applications that are received by Philadelphia-area churches and ministries.

Checks will be made payable to the applying American Baptist church or organization. Checks will not be made payable to an individual or ministry.

### **3. Specifically, how do you plan to use the requested funds?**

Briefly describe how the funds will be used if awarded. Be specific with the expected use of these funds. This should be a very short and specific statement of no more than a few sentences on where the money will be spent, do not include a lengthy narrative of the ministry project here. You are encouraged to provide a longer description of the ministry but this additional information must be limited to no more than one page in length and submitted as an attachment.

### **4. Total cost of the project.**

List the total amount of this project or ministry need in the space provided. In addition, attach a budget that shows all other income sources and amounts, as well as all expense categories and amounts.

### **5. Amount being requested from the ABCUSA CSBCE Grant.**

One application per church will be considered per grant year. The maximum amount awarded is \$5,000. If you have previously been a CSBCE grant recipient, you must have submitted a final report in order to be eligible to reapply.

### **6. Please submit with the application a copy of:**

- a. mission statement for this ministry.
- b. the most recent financial statement FOR THIS MINISTRY. Please submit your current

budget inclusive of year to date actuals, or a projected budget if this ministry has not yet begun. Total Church budgets are not acceptable.

This budget or projected budget must include itemized expenses and income for the ministry applying for the CSBCEF grant funding. Church budgets are not acceptable.

**Other information and requirements**

By submitting an application:

- You certify that all information submitted is true and correct;
- You agree to use and/or disburse any awarded grant funds for the sole purpose as described within this application;
- You agree to supply a report on the use of funds and photos within nine months of receipt of the grant, and also within fifteen months if the funds were not fully disbursed at the time of submitting the nine-month report.
- You give ABCUSA permission to share your story via the ABCUSA communications platforms.
- You give ABCUSA permission to use the photograph(s) submitted for printing and/or posting.

I have reviewed the instructions provided. (Initial here) \_\_\_\_\_

Your typed name and initials are your electronic signatures on this document.

Typed Name: \_\_\_\_\_