

ABCUSA MATTHEW 25 GRANT APPLICATION

A generous donor has given a sum of money through American Baptist Churches USA to be used for programs that address "housing, feeding, education and health with regard to the less fortunate." The donor's primary concern is to help ameliorate poverty. ABCUSA will distribute grants of up to \$5,000 semi-annually as long as the generosity of this donor continues. A panel will select recipients largely based on the degree to which the funds will be used to directly assist persons in poverty. Ministries must be in relationship with American Baptist Churches USA to be eligible to apply.

1. General Information:

Organization Name Urban Grace Church
Affiliation with ABCUSA Changed name from First Baptist in 2005, still affiliated with Evergreen Baptist local association
Address 902 Market Street, Tacoma, WA 98402
Phone 253-272-2184 Federal Tax ID# 91-0577139
Contact person Jennifer Dean email jdean@urbangracetacoma.org

2. Please submit with your application a copy of:

- Your mission statement (**see attached**)
- Your most recent annual report or audited financial statement (**see attached**)

3. How do you plan to use the requested funds? How will the funds specifically assist individuals battling poverty and its effects? (Please submit on separate sheet. Maximum of one page.)

4. Total cost of the project \$8000-\$9000/year

5. Amount being requested from the ABCUSA Matthew 25 Grant \$5000

6. Your other funding source(s) Regular individual donations, various local non-profits on an inconsistent basis

I certify that all the information submitted with this application is true and correct, and that we will use any granted funds as described. We will supply a 1-page report on the use of the funds and a photo within six months of receipt of the grant.

(Signed) Jennifer Dean Date 2/28/13
Printed Name/Title Jennifer Dean / Executive Administrator

Please note:

- Incomplete applications will not be considered.
- Recipients agree to share their stories via the ABCUSA website.
- Application deadline is March 1 for grants distributed on April 15; Sept. 1 for grants distributed on Oct. 15
- Completed applications should be sent to:

Mission Resource Development
American Baptist Churches USA
P.O. Box 851
Valley Forge, PA 19482-0851

Or emailed to: Beth.Fogg@abc-usa.org



grants

Mission Statement:

To DEVELOP and to BE a church in downtown Tacoma that serves the city and its people by proclaiming the Good News of God's love, grace, and justice revealed in Jesus Christ.

How do you plan to use the requested funds? How will the funds specifically assist individuals battling poverty and its effects?

Our location in downtown Tacoma has provided us with the unique opportunity to minister to and provide services for a diverse community of people. Our central location also makes us more accessible to those who are in need of the basic necessities of food, shelter, and clothing within our community. We believe that God compels us to enact a radical compassion within our city, for the Lord states that "If you spend yourselves on behalf of the hungry and satisfy the needs of the oppressed then your light will rise in the darkness and your night will become like the noonday." *Isaiah 58:10*

We enact our desire to be a light within our city through the provision of various services and programs. One such program is our Sunday morning Community Breakfast which has functioned successfully since 1995. In spite of often limited funds and resources, we open our doors every Sunday morning to approximately 200+ people including adult men and women as well as many young adults and children. Our guests are hungry for sustenance and community. With a team of volunteers from our church and other churches in the area such as Peninsula Baptist and Grace Baptist, a free, hearty and hot breakfast is served along with fellowship, conversation and even songs led by one of the guests on occasion. During the colder months, we have often provided donated blankets and socks to our guests. Throughout the year, volunteer groups collect items such as hygiene supplies, etc. that are also given out. During the breakfast, we also help resource individuals towards assistance from DSHS and other social service agencies so they can receive tools that can assist them in getting out of their current situation.

Though a crucial program of our church, the Community Breakfast has never been a line item in our general church budget. The generous donations of church and community members as well as grants and bequests have kept this program running for almost 20 years. Our coordinators are very frugal and food is frequently donated as well. There has not been a Sunday missed in 18 years due to lack of funding, but it has been tough at times.

Because the Community Breakfast Program has used most of its limited funds on food, we have had to make do with ageing equipment and less than ideal conditions in our decades-past-its-prime church kitchen. The Community Breakfast Program volunteers are the primary users of this kitchen and making breakfast for 200 each week has taken its toll on the space. Though sufficiently large, our kitchen is in desperate need of new flooring, paint and a general sprucing up. Also, the Community Breakfast Program could use new equipment such as pots, pans, utensils, etc.

Funds received from the ABCUSA Matthew 25 grant would be used to offset the costs of food and direct service supplies so that we can use other income to replace the current flooring in the kitchen as well as paint and deep clean. The funds would also be used to replace needed equipment and supplies for long-term use for the Community Breakfast Program. Replacing and updating some of these supplies as well as increasing the kitchen's usability and safe conditions would greatly increase our efficiency each Sunday and help us to sustain this ministry in the coming months and years.

The Community Breakfast Program meets a vital need in our community. Since 1995, the amount of homeless and low income in Tacoma has increased, causing even more strain on local social service agencies. As a church, providing this one meal a week and giving people access to resources helps us to contribute to alleviating those in poverty in our neighborhoods. Over the years, a community of volunteers and guests has developed and many would call it a family. This program provides more than just food. It gives volunteers a purpose beyond themselves and it gives guests dignity and a fellowship of friends to come home to each week.

Budget Narrative

We have not been audited recently and we do not have an annual report to provide. As a non-profit, faith-based organization we are not required to be audited on a regular basis or file a Form 990. But our financial accounting is verified each month by an elected group of leaders that make up our Trustees and Council.

The following outlines our most recent completed budget year and our current status:

The budget year 2011-2012 (see attached) was a year of transition for our church. Our full-time pastor ended his pastorate with us in January (mid budget year). We paid two months of severance but then had almost four months without a pastor and a pastor's salary to pay. This accounts for a savings of approximately \$38,500 in the Personnel line item (6000). But our pastor's leaving also affected the size of our congregation and therefore our individual giving. After setting a fairly conservative goal of an 8% increase in giving for the year, we fell short by approximately \$33,000. Realizing this would probably be the case, we were particularly frugal in expense areas such as Programs (6100) for the last half of the budget year which is why we were able to remain in the black at the end of the year.

For our current fiscal year budget (July 2012-June 2013), knowing that we would still be in transition, we kept a flat budget to our actuals from 2011-2012. We have brought on an Interim Pastor which has increased our expenses, but we continue to be frugal in other areas and are operating with an approximately \$7000 surplus as of January 2013.

Our Community Breakfast Program (see attached) functions on a separate account from our general church budget. Since the date of when we began our electronic bookkeeping (2007), the Breakfast has had years in the black and years in the red. We rely on the generosity of sometimes inconsistent donors and are grateful yet surprised by the occasional bequest or extra donation that is received (i.e. a \$21,000 bequest in the early 2000s kept the Breakfast afloat for years to come and a \$2000 donation from The Links community organization last year helped the Breakfast to end the year in the black). Each year we trust that the Lord will provide exactly what is needed.

Urban Grace

Profit & Loss Budget vs. Actual

July 2011 through June 2012

Ordinary Income/Expense	Jul '11 - Jun '12	Budget	% of Budget
Income			
4000 · Individual Giving	131,418.23	164,500.00	79.9%
4100 · Special Undesignated Income	11,621.03	6,000.00	193.7%
4200 · Events & Fundraisers	-35.28	2,000.00	-1.8%
4500 · Other Earned Income			
Service	1,562.12		
Reimbursements	0.00	1,500.00	33.3%
4500 · Other Earned Income - Other	500.01		
Total 4500 · Other Earned Income	2,062.13	1,500.00	137.5%
Total Income	145,066.11	174,000.00	83.4%
Expense			
6150 · Missions	0.00	1,740.00	0.0%
Relief Fund	1,152.63	1,000.00	115.3%
Local Partnerships			
Total 6150 · Missions	1,152.63	2,740.00	42.1%
6000 · Personnel			
Salary	61,537.87	86,900.00	70.8%
Housing- Pastor	12,402.86	17,510.00	70.8%
Housing - AmeriCorps	150.00		
Benefits			
Pension	3,713.14	5,379.00	69.0%
Medical Benefits	11,753.99	15,205.00	77.3%
Life & Disability	337.53	502.00	67.2%
Total Benefits	15,804.66	21,086.00	75.0%
Payroll Tax			
Worker's Comp	762.71	1,341.00	56.9%
Social Security/ Medicare	4,306.69	6,684.00	64.4%
Total Payroll Tax	5,069.40	8,025.00	63.2%
Total 6000 · Personnel	94,964.79	133,521.00	71.1%
6100 · Programs			
Youth & Family Supplies	198.94	1,175.00	16.9%
Worship supplies & decor	137.68	500.00	27.5%
Congregational Life	387.26	500.00	77.5%
Community Outreach	308.82	300.00	102.9%
Arts Outreach	300.00	300.00	100.0%
Total 6100 · Programs	1,332.70	2,775.00	48.0%
6200 · Operations			
Copies & Copy Supplies	596.29	800.00	74.5%

Urban Grace **Profit & Loss Budget vs. Actual** July 2011 through June 2012

	Jul '11 - Jun '12	Budget	% of Budget
Fees & Subscriptions			
Operations Contracts	3,667.31	3,600.00	101.9%
Memberships	0.00	200.00	0.0%
Finance Fees	2,770.42	2,000.00	138.5%
Total Fees & Subscriptions	6,437.73	5,800.00	111.0%
Office Supplies	238.58	700.00	34.1%
Postage	365.26	700.00	52.2%
Total 6200 - Operations	7,637.86	8,000.00	95.5%
6300 - Facilities			
Church Share	14,250.00	15,000.00	95.0%
Insurance	6,194.06	6,100.00	101.5%
General Maintenance	603.98		
Supplies	237.64		
Total 6300 - Facilities	21,285.68	21,100.00	100.9%
6400 - Equipment			
Operations	1,284.60		
Total 6400 - Equipment	1,284.60		
6600 - Meetings & Trainings			
Conferences, Trainings & Ed.	262.48	585.00	44.9%
Food	333.64	400.00	83.4%
Pastor's Expense & Development	2,342.98	2,500.00	93.7%
Staff/Program Development & Ed.	477.43	825.00	57.9%
Total 6600 - Meetings & Trainings	3,416.53	4,310.00	79.3%
6800 - Consulting & Contracts			
Independent Contractor	1,175.00	1,500.00	78.3%
Worship	1,175.00	1,500.00	78.3%
Total 6800 - Consulting & Contracts	1,175.00	1,500.00	78.3%
Total Expense	132,249.79	173,946.00	76.0%
Net Ordinary Income	12,816.32	54.00	23,733.9%
Net Income	12,816.32	54.00	23,733.9%

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Accrual Basis

Urban Grace
Community Breakfast
 July 2007 through June 2013

	Jul '07 - Jun '08	Jul '08 - Jun '09	Jul '09 - Jun '10	Jul '10 - Jun '11	Jul '11 - Jun '12	Jul '12 - Jun '13	TOTAL
Ordinary Income/Expense							
Income							
4000 - Individual Giving	11,323.32	7,265.92	4,999.00	5,707.30	6,074.84	5,962.00	41,332.38
4100 - Special Undesignated Income	0.00	0.00	0.00	0.00	3,500.00	810.54	4,310.54
4500 - Other Earned Income	1.52	2.95	65.47	130.00	-70.00	70.00	199.94
Total Income	11,324.84	7,268.87	5,064.47	5,837.30	9,504.84	6,842.54	45,842.86
Expense							
6150 - Missions	0.00	732.21	8.08	1,348.81	2,041.40	270.00	4,400.50
6100 - Programs	3,686.20	7,222.78	6,829.89	7,333.24	6,868.06	4,391.43	36,331.60
6200 - Operations	34.00	125.80	9.00	48.75	0.00	0.00	217.55
6300 - Facilities	0.00	0.00	0.00	250.75	125.70	0.00	376.45
Total Expense	3,720.20	8,080.79	6,846.97	8,981.55	9,035.16	4,661.43	41,326.10
Net Ordinary Income	7,604.64	-811.92	-1,782.50	-3,144.25	469.68	2,181.11	4,516.76
Other Income/Expense							
Other Income	1,413.69	0.00	0.00	0.00	0.00	0.00	1,413.69
Yearly Retained Balance	1,413.69	0.00	0.00	0.00	0.00	0.00	1,413.69
Total Other Income	1,413.69	0.00	0.00	0.00	0.00	0.00	1,413.69
Net Other Income	1,413.69	0.00	0.00	0.00	0.00	0.00	1,413.69
Net Income	9,018.33	-811.92	-1,782.50	-3,144.25	469.68	2,181.11	5,930.45

Urban Grace Balance Sheet as of February 21, 2013

Assets	
Cash	\$ 46,815.00
Inventory	\$ 175,000.00
Property & Building	\$ 363,000.00
Stocks & Bonds	\$ 6,572.00
	\$ 591,387.00
Liabilities	
No debt	
Net assets	\$ 591,387.00