

## ABCUSA MATTHEW 25 GRANT APPLICATION - 2018



A generous donor has given a sum of money through American Baptist Churches USA Office of the General Secretary, to be used for programs that address “housing, feeding, education and health with regard to the less fortunate.” A panel will select recipients for grants of up to \$5,000. Awards will be granted only to ministries of an American Baptist church in good standing with their Region. This is a change from previous grant cycles. We will no longer award grants to organizations affiliated with churches such as a cooperative group that includes non-ABC churches; applications must be submitted by an ABC church for work being done directly by that church.

Only one application per church will be considered within a 24-month period.

Grant funds may not be used to fund staff positions, rainy day funds, church benevolent funds, regular ongoing church operating expenses (i.e. utilities, insurance), repairs, or for capital improvements or repairs to facilities. Grant awards will be sent to the ABC church that is applying for the grant; checks will not be made payable to an individual or ministry.

Tab through the document to fill in all the fields below.

1. Applicant Information

Name of Church: First Baptist Church of St. Albans, WV  
Mailing Address: 520 Second St. St. Albans, WV 25177  
Phone: 3047274661 Federal Tax ID#: 82-3514461  
Name of Region: WV Baptist  
Contact person (person completing this form): Kim Creel  
Email of contact person: kimz4jc@aol.com

Does your church contribute to United Mission? ☒Yes ☐No

Have you previously been awarded an ABCUSA Matthew 25 Grant? ☐Yes ☒No  
If so, have you submitted your report on the use of the funds? ☐Yes ☐No

2. What ministry or group will use these funds?

STAR Club, Inc. after school program for St. Albans middle school students

3. Specifically, how do you plan to use the requested funds?

Please include a very brief and specific statement on how the money will be spent. For example: to purchase school supplies for 100 elementary school children; to provide summer camp scholarships for 10 children from low-income families; purchase diapers and wipes for single mothers. You are encouraged to attach a longer description (no more than one page) of the ministry or project.

The Club will use the five computers and one printer for students daily homework. These things are a necessity in the 21<sup>st</sup> Century and the low-income students The Club will be serving do not have access to many of the things they need to be successful. The Club will be participating in a music program through the music minister of First Baptist Church. There are five guitars the students can use from the church, however the students will need five more to implement the Art of Music effectively. The Club will also need school supplies for 35 middle school students.

4. How will the funds assist individuals battling poverty and its effects? What impact do you hope to make on the target group or community?

At-risk after school centers provide a much needed service to their communities. If funds are awarded, The Club will be able to provide a safe place for middle school students to go after school and nutritious food that gives them the energy they need to concentrate on homework and join their friends in physical, educational, and social activities. The students who

participate in the after school will be provided the nutrition they need, and draw them into constructive activities that are safe, fun, and filled with opportunities for learning.

The impact The Club hopes to make in the community is to help students thrive and want to be educated so the cycle of poverty can be broken. In turn, the parents and families of the students that are served will see the positive effects The Club will have in their child's life. The Club hopes to expose the community to their willingness to reach out to the community they live in and many families will come to visit the church and hopefully start attending church.

5. Total cost of the project: \$50,427.00
6. Amount being requested from the ABCUSA Matthew 25 Grant: \$4,889.00
7. List other funding source(s): Patty Shaffer Memorial, \$104,000, SA First Baptist Church is providing over \$200,000 in-kind for facilities, utilities and use of any equipment. This is the first year of operation and the executive director has submitted 4 grants that will not be announced and awarded until mid-September and mid-October.
8. Please submit along with your application a copy of:
  - Your mission statement.
  - A financial statement FOR THIS MINISTRY. This can be a budget or projected budget, and should not exceed 2 pages. Church budgets are not acceptable.

By submitting this application on behalf of (church name) St. Albans First Baptist Church, I certify that all the information submitted with this application is true and correct. We agree to use and/or disburse any grant funds awarded for the sole purpose as described within this application. We will supply a 1-page report on the use of the funds and a photo/photos within six months of receipt of the grant.

Application submitted by (name of person): Kim Creel (your name typed here is your electronic signature)

Date: 11/31/2018

**Please note:**

- Incomplete applications will not be considered.
- Recipients agree to share their stories via the ABCUSA website.
- Application deadline September 1. Grants will be distributed no later than October 15.
- Only electronic submissions of completed applications and supporting documents will be accepted. Completed applications should be sent via email to [Tina.Turner@abc-usa.org](mailto:Tina.Turner@abc-usa.org).
- Please review the instructions that follow and initial at the bottom to indicate you have read this information.

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## **Instructions and information for completing the 2018 ABCUSA Matthew 25 Grant application**

### **1. General information**

Awards will be granted only to ministries of an American Baptist church in good standing with their Region. This is a change from previous grant cycles. We will no longer award grants to organizations affiliated with churches such as a cooperative group that include non-ABC churches; applications must be submitted by an ABC church in good standing.

When determining Grants awards, the following criteria will be considered: whether the church is in good standing within the region; whether the church contributes to United Mission; number of and amounts of previous Matthew 25 Grants received; sustainability of ministry beyond Matthew 25 Grant funding; description of ministry and needs addressed by funding; and the budget submitted along with this application.

Checks will be made payable to the church. Checks will not be made to an individual or ministry.

**3. Specifically, how do you plan to use the requested funds?**

Briefly describe what will be purchased with the grant funds if awarded. Be specific with the expected use of these funds. This should be a very short and specific statement on where the money will be spent, do not include a lengthy narrative of the ministry project.

You are encouraged to provide a longer description of the ministry but this additional information must be limited to no more than one page in length and submitted as an attachment.

Please note that grant funds may not be used to fund staff positions and salaries, for capital improvements to church facilities, to pay for regular ongoing church operating expenses (i.e. utilities, insurance) or repairs, or to maintain a "Rainy Day fund" or church benevolent fund.

**4. How will the funds assist individuals battling poverty and its effects?**

Describe how the Matthew 25 grant funds will benefit those less fortunate. What effect and impact do you hope to have on individuals battling poverty or the community you are hoping to serve?

**5. Total cost of the project**

List the total amount of this project or ministry need.

**6. Amount being requested from the ABCUSA Matthew 25 Grant.**

One application per church will be considered per 24 month period. The maximum amount awarded is \$5,000. If you have previously been a Matthew 25 grant recipient, you must have submitted a follow-up report in order to be eligible to reapply.

**7. Your other funding source(s).**

List all other sources providing funding for this ministry.

**8. Please submit with your application a copy of:**

**- Your mission statement**

Include as an attachment a copy of the church or ministry's mission statement.

**- A financial statement for this ministry**

This budget or projected budget must include itemized expenses and income for the ministry applying for the Matthew 25 grant funding. Church budgets are not acceptable.

**Other information and requirements**

By submitting an application,

- You certify that all information submitted is true and correct;
- You agree to use and/or disburse any awarded grant funds for the sole purpose as described within this application;
- You agree to supply a one page report on the use of funds and a photo/photos within six months of receipt of the grant;
- You give ABCUSA permission to share your story via the ABCUSA website or newsletter;
- You give ABCUSA permission to use the photograph(s) submitted for printing and/or posting.

I have reviewed the instructions provided. (initial here) kc

Your typed name and initials are your electronic signatures on this document.

## 2018-ABCUSA-Matthew-25 Prepared Budget

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5 computers @ \$600 per computer -	\$3,000.00
1 printer @ \$589 -	\$ 589.00
10 learning guitars @ \$50 per guitar -	\$ 500.00
School supplies -	<u>\$ 800.00</u>
Total -	\$4,889.00

## **STAR Club, Inc.**

### **Mission Statement**

Our Mission is to enhance the learning process through tutoring and mentoring, demonstrating and sharing a spiritual awareness by invigorating both mind and body through stimulating activities. The program will offer a safe, nurturing and spiritual environment, free from stress and pressure.

The STAR Club, Inc. is in the first year of operation and will open the doors to the students on October 15, 2018. The Club is an after-school program for at-risk students from the two middle schools in St. Albans, WV. This after-school program has been made possible by a gracious donation from Patty Shaffer, who was an educator of middle school students in the community for over 30 years and was a dedicated member of First Baptist Church. When she passed in 2014, she left in her will \$104,000 to First Baptist Church of St. Albans, to start an after-school program to meet the many needs of the youth in St. Albans.

In February of 2016, a committee was formed to explore the possibilities of an after-school program. The committee brought with them experiences from their professional careers such as school administrators and educators, social workers, financial and insurance consultants, business owners, and legal professionals. After working tirelessly for two years, The Club will be opening on October 15, 2018.

The Club will need computers and a printer to help the students with their homework and be able to print anything they need for school. The students will enjoy doing their homework more if they have the supplies and what they need to excel in school. Many students automatically give up when they see other students who have the supplies and are doing well in class. Helping improve their self-esteem and their attitude toward school will be an important goal to attain for the students.

The music minister from First Baptist Church will be working with the students about three hours a week teaching basic music. There will also be a concert at the end of the year for the families and church to attend. The Club would like to purchase five learning guitars for the program. The church has five of them and the program needs ten to be effective in teaching the students. The church will allow the students to use what the church has and would like to make sure that all the students who want to participate will be able to do so.

The Club has partnered with many organizations, schools and West Virginia State University. Programs such as Junior Master Gardener and Health and Nutrition from the garden will be programs the students will participate in. These activities will be done in the Spring of 2019 to introduce the art and science of gardening while helping them develop leadership and life skills so they can become good gardeners, good citizens and contribute to their community, school, and family. This curriculum is based on the principle that "Gardening gives people of all ages a place to play, experiment and enjoy the "fruits" of their labors."

West Virginia also ranks the highest in the nation for drug overdoses. This epidemic has been devastating for many states, but WV unfortunately is number one. The Club will open its doors Monday through Friday after school for students to be in a safe place, away from the streets that could ultimately devastate their lives as well. The Club will provide resources and opportunities for recreation, moral education and the development of personal and social skills.

The executive director is a trainer in the nationally accredited Second Step Program, which is a violence prevention curriculum. This curriculum will be implemented once a week during the school year. This curriculum is nationally accredited and has helped many students with anger management and impulse control.

The Club has met with the school's principals and teachers and participated in their open house. Parents were very interested in after-school for middle school, because of the lack of after-school programs for this age. This age is an important time to embrace students because they are developing their identity physically, mentally, emotionally and spiritually.

Current Budget 2018-2019 - 2019  
7/1/2018 through 6/30/2019 Using 2018-2019

9/6/2018

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Category	Actual	2018 Budget	Difference
<b>INCOME</b>	<b>0.00</b>	<b>12,500.00</b>	<b>-12,500.00</b>
<b>FUNDRAISING</b>	<b>0.00</b>	<b>5,000.00</b>	<b>-5,000.00</b>
Fall Fundraising	0.00	2,500.00	-2,500.00
Spring Fundraising	0.00	2,500.00	-2,500.00
<b>SPONSOR A STAR</b>	<b>0.00</b>	<b>7,500.00</b>	<b>-7,500.00</b>
<b>EXPENSES</b>	<b>3,253.70</b>	<b>66,604.27</b>	<b>63,350.57</b>
<b>ADMINISTRATIVE</b>	<b>2,783.75</b>	<b>51,094.00</b>	<b>48,310.25</b>
ADP Payroll Service	88.32	0.00	-88.32
Ass. Director	<b>-72.33</b>	<b>9,366.00</b>	<b>9,438.33</b>
FICA Medicare	-72.33	666.00	738.33
Salary	0.00	8,700.00	8,700.00
Executive Director	<b>2,767.76</b>	<b>35,482.00</b>	<b>32,714.24</b>
FICA Medicare	-98.39	2,142.00	2,240.39
Medical Insurance	442.78	4,800.00	4,357.22
Phone Reimbursement	90.00	540.00	450.00
Salary	2,333.37	28,000.00	25,666.63
Other Executive Director	0.00	0.00	0.00
Staff Aid	<b>0.00</b>	<b>5,646.00</b>	<b>5,646.00</b>
FICA Medicare	0.00	402.00	402.00
Salary	0.00	5,244.00	5,244.00
Staff travel and training	0.00	600.00	600.00
<b>LIABILITY INSURANCE LICENSE AND FEES</b>	<b>-0.80</b>	<b>7,900.00</b>	<b>7,900.80</b>
Annual Audit	0.00	1,600.00	1,600.00
Background Checks	0.00	500.00	500.00
Brotherhood Mutual	0.00	4,400.00	4,400.00
Federal	0.00	0.00	0.00
State	-68.00	0.00	68.00
Workers Comp	67.20	1,400.00	1,332.80
<b>OFFICE</b>	<b>470.75</b>	<b>4,782.27</b>	<b>4,311.52</b>
Computer Equipment and Software	148.78	548.27	399.49
Internet and Phone	0.00	1,884.00	1,884.00
Quicken Software and Updates	191.79	200.00	8.21
STAR Building Construction	0.00	2,000.00	2,000.00
Supplies	130.18	0.00	-130.18
Website Maintenance	0.00	150.00	150.00
<b>PROGRAM</b>	<b>0.00</b>	<b>2,828.00</b>	<b>2,828.00</b>
Food and or Meals	0.00	2,000.00	2,000.00
Permits - Food and Child Care	0.00	128.00	128.00
STEM Supplies	0.00	200.00	200.00
Supplies	0.00	500.00	500.00
Other PROGRAM	0.00	0.00	0.00
<b>Net Difference:</b>	<b>-3,253.70</b>	<b>-54,104.27</b>	<b>50,850.57</b>

Current Budget 2018-2019 - 2019  
7/1/2018 through 6/30/2019 Using 2018-2019

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Actual	2019 Budget	Difference	7/1/2018 Actual	- Budget	6/30/2019 Difference
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,500.00</b>	<b>-12,500.00</b>
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>-5,000.00</b>
0.00	0.00	0.00	0.00	2,500.00	-2,500.00
0.00	0.00	0.00	0.00	2,500.00	-2,500.00
0.00	0.00	0.00	0.00	7,500.00	-7,500.00
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,253.70</b>	<b>66,604.27</b>	<b>63,350.57</b>
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,783.75</b>	<b>51,094.00</b>	<b>48,310.25</b>
0.00	0.00	0.00	88.32	0.00	-88.32
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-72.33</b>	<b>9,366.00</b>	<b>9,438.33</b>
0.00	0.00	0.00	-72.33	666.00	738.33
0.00	0.00	0.00	0.00	8,700.00	8,700.00
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,767.76</b>	<b>35,482.00</b>	<b>32,714.24</b>
0.00	0.00	0.00	-98.39	2,142.00	2,240.39
0.00	0.00	0.00	442.78	4,800.00	4,357.22
0.00	0.00	0.00	90.00	540.00	450.00
0.00	0.00	0.00	2,333.37	28,000.00	25,666.63
0.00	0.00	0.00	0.00	0.00	0.00
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,646.00</b>	<b>5,646.00</b>
0.00	0.00	0.00	0.00	402.00	402.00
0.00	0.00	0.00	0.00	5,244.00	5,244.00
0.00	0.00	0.00	0.00	600.00	600.00
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-0.80</b>	<b>7,900.00</b>	<b>7,900.80</b>
0.00	0.00	0.00	0.00	1,600.00	1,600.00
0.00	0.00	0.00	0.00	500.00	500.00
0.00	0.00	0.00	0.00	4,400.00	4,400.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	-68.00	0.00	68.00
0.00	0.00	0.00	67.20	1,400.00	1,332.80
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>470.75</b>	<b>4,782.27</b>	<b>4,311.52</b>
0.00	0.00	0.00	148.78	548.27	399.49
0.00	0.00	0.00	0.00	1,884.00	1,884.00
0.00	0.00	0.00	191.79	200.00	8.21
0.00	0.00	0.00	0.00	2,000.00	2,000.00
0.00	0.00	0.00	130.18	0.00	-130.18
0.00	0.00	0.00	0.00	150.00	150.00
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,828.00</b>	<b>2,828.00</b>
0.00	0.00	0.00	0.00	2,000.00	2,000.00
0.00	0.00	0.00	0.00	128.00	128.00
0.00	0.00	0.00	0.00	200.00	200.00
0.00	0.00	0.00	0.00	500.00	500.00
0.00	0.00	0.00	0.00	0.00	0.00
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-3,253.70</b>	<b>-54,104.27</b>	<b>50,850.57</b>



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