

ABCUSA MATTHEW 25 GRANT APPLICATION



A generous donor has given a sum of money through American Baptist Churches USA to be used for programs that address “housing, feeding, education and health with regard to the less fortunate.” A panel will select recipients for grants of up to \$5,000 largely based on the degree to which the funds will be used to *directly assist* persons described above. The applying ministry must be directly affiliated with American Baptist Churches USA to be eligible to submit an application. Only one application per church or region will be considered within a 24-month period. Grant funds may not be used to fund staff positions, rainy day fund, church benevolent fund, or for capital improvements to facilities. Grant awards will be sent to the ABC church or Region that is applying for the grant; checks will not be made payable to an individual or ministry.

Tab through the document to fill in all the fields below.

1. Applicant Information

Name of Church or Region: Luther Rice Memorial Baptist Church

Mailing Address: 801 University Blvd West Silver Spring, MD 20901

Phone: 301-593-1130

Federal Tax ID#:

Region:

Contact person (person completing this form): Rev. John W. Cheek, Jr.

Email: pastorjohncheek@verizon.net

Affiliation with American Baptist Churches USA:

☒ Church ☐ Region ☐ Other, please explain

Does your church contribute to United Mission? ☒ Yes ☐ No

Have you previously been awarded an ABCUSA Matthew 25 Grant? ☐ Yes ☒ No

If so, have you submitted your report on the use of the funds? ☐ Yes ☐ No

2. What ministry or group will use these funds?

Luther Rice Food Pantry and Clothes Closet. LRMBC Youth Group

If this application is being submitted on behalf of another organization or ministry, you agree to be the fiscal agent for any grant funds awarded. (please initial)

3. Specifically, how do you plan to use the requested funds?

Please include a very brief and specific statement on how the money will be spent. For example: to purchase school supplies for 100 elementary school children; to provide summer camp scholarships for 10 children from low-income families; purchase diapers and wipes to single mothers. You are encouraged to attach a longer description (no more than one page) of the ministry or project. The funds will be used, in part to supplement purchase of food items for our Neighborhood Food Pantry. With increased funds we can serve more neighbors in need. A portion of the funds (\$2500) would used to renovate our Food Pantry and Clothes Closet so that we can better maintain the food for our pantry and so that we can provide better access to the clothing that we have in our clothes closet. We would also purchase a refrigerator to put in the Food Pantry. This would allow us to receive and store perishables, enabling us to provide more nutritionally balanced packages to our neighbors who come to us for assistance. Our church is more than 50 years and these areas have not been updated as we have a small (in number only) congregation. So, funds to do a renovation have not been available. Favorable consideration of this grant request will allow us to better serve those who come to us. Our Neighborhood Center (pantry and clothes closet) has been a staple in this community for many years. These funds would allow us to do it even better.

4. How will the funds assist individuals battling poverty and its effects? What impact do you hope to make on the target group or community?

The funding will help to provide food and clothing to individuals who come to the Luther Rice Food Pantry and Clothes closet on Wednesday of each week. With additional funding, we would be able to increase the amount of food and clothing that we could distribute. Individuals would be better assisted during their time of need and families would not have to go hungry because of what we could provide. The impact would be to ease the stress of providing for their families and themselves during their time of need.

5. Total cost of the project: \$5000
6. Amount being requested from the ABCUSA Matthew 25 Grant: \$5000
7. List other funding source(s): Church outreach budget
8. Please submit along with your application a copy of:
 - Your mission statement.
 - A financial statement FOR THIS MINISTRY. This can be a budget or projected budget, and should not exceed 2 pages. Church budgets are not acceptable.

By submitting this application on behalf of (church/region/organization name)Luther Rice Memorial Baptist Church, I certify that all the information submitted with this application is true and correct. We agree to use and/or disburse any grant funds awarded for the sole purpose as described within this application. We will supply a 1-page report on the use of the funds and a photo/photos within six months of receipt of the grant.

Application submitted by (name of person): Rev. John W. Cheek, Jr., Pastor (your name typed here is your electronic signature)

Date: 1 September 2016

Please note:

- Incomplete applications will not be considered.
- Recipients agree to share their stories via the ABCUSA website.
- Application deadline September 1. Grants will be distributed no later than October 15.
- Only electronic submissions of completed applications and supporting documents will be accepted. Completed applications should be sent via email to Tina.Turner@abc-usa.org.
- Please review the instructions that follow and initial at the bottom to indicate you have read this information.

Instructions and information for completing the ABCUSA Matthew 25 Grant application

1. General information

Applicants must be a recognized ABC church, Region office or organization directly affiliated with an ABC organization such as ABCUSA, ABHMS and IM.

An ABC church or region may submit an application for a ministry they are supporting. If a grant is awarded, the church or region assumes fiscal responsibility for the use of these funds.

Checks will be made payable to the ABC church, region or affiliated organization. Checks will not be made to an individual or ministry.

3. Specifically, how do you plan to use the requested funds?

Briefly describe what will be purchased with the grant funds if awarded. Be specific with the expected use of these funds. This should be a very short and specific statement on where the money will be spent and not include a narrative of the ministry project.

You are encouraged to provide a longer description of the ministry but this additional information must be limited to no more than one page in length.

Please note that grant funds may not be used to fund staff positions and salaries, for capital improvements to church facilities, or to maintain a "Rainy Day fund," or church benevolent fund.

4. How will the funds assist individuals battling poverty and its effects?

Describe how the Matthew 25 grant funds will benefit those less fortunate. What effect and impact do you hope to have on individuals battling poverty or the community you are hoping to serve?

5. Total cost of the project

List the total amount of this project or ministry need.

6. Amount being requested from the ABCUSA Matthew 25 Grant.

One application per church or region will be considered per 24 month period. The maximum amount awarded is \$5,000. If you have previously been a Matthew 25 grant recipient, you must have submitted a follow-up report in order to be eligible to reapply.

7. Your other funding source(s).

List all other sources providing funding for this ministry.

8. Please submit with your application a copy of:

- Your mission statement

Include as an attachment a copy of the church or ministry's mission statement.

- A financial statement for this ministry

This budget or projected budget must include specific expenses and income for the ministry applying for the Matthew 25 grant funding. Church budgets are not acceptable.

Other information and requirements

By submitting an application,

- You certify that all information submitted is true and correct;
- You agree to use and/or disburse any awarded grant funds for the sole purpose as described within this application;
- You agree to supply a one page report on the use of funds and a photo/photos within six months of receipt of the grant;
- You give ABCUSA permission to share your story via the ABCUSA website or newsletter;
- You give ABCUSA permission to use the photograph(s) submitted for printing and/or posting.

I have reviewed the instructions provided. (initial here) JWC

Your typed name and initials are your electronic signatures on this document.

Luther Rice Memorial Baptist Church

9/1/2016 12:13 PM

Register: Temp. Restricted Net Assets:Designated Funds:Neighborhood Center

From 01/01/2016 through 09/01/2016

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Increase	C	Decrease	Balance
08/15/2016	495	Luther Rice Memorial Baptis...	Missions:Neighborhood Center		725.00			3,242.14

1. LUTHER RICE SUPPORTS NEIGHBORHOOD CENTER FROM
ITS BUDGET AT \$725 PER MONTH.

2. SOME MEMBERS MAKE SMALL MONETARY DONATIONS

3. SOME MEMBERS AND FRIENDS DONATE CANNED GOODS

4. FOOD DRIVE IN NEIGHBORHOOD

ITEMS 3 AND 4 ARE NOT TRACKED
IN FINANCIAL SYSTEM

Luther Rice Memorial Baptist Church
2016 Budget
Proposed

Missions		
33	American Baptist Churches	2,400 700
34	Cooperative Baptist Fellowship	2,400 700
35	DC Baptist Convention	6,000 1,400
36	Baptist World Alliance	500 500
37	AWAB	500
38	International Missions (India)	1,200 1,000
39	Evangelism and Special Events	8,750 500
40	Neighborhood Center	8,700 6,000
Music Ministry		
41	Music Equipment Maintenance	700 700
42	Music Salary	17,107 17,107
43	Music Supplies	500 250
Pastoral Ministry		
44	Automobile Expense	480 250
45	Conventions and Conferences	250 1,200
46	Discretionary Expenses	400 600
47	Flowers	1,000 800
48	Pastor Housing Allowance	25,000 45,000
49	Pastor Salary	10,000 26,458
50	Professional Expenses	200 300
51	Special Programs	1,000 750
Support Ministries		
52	Administrator Salary	16,184 16,184
53	Bank / Late Charges	150 120
54	Chef Honorarium	1,000 1,000
55	Church FICA	6,366 7,400
56	Church Medicare	1,465 1,773
57	Church Retirement	0 11,698
58	Computer	500 1,100
59	Fellowship Meals	1,000 1,750
60	Office Supplies/Copier	7,840 7,700
61	Payroll Related	500 400
62	Sabbatical / Vacation Coverage	1,800 1,800
63	Worship Supplies	600 600
Total Expense		342,685 330,660
Net		0 0

Requested Mission Statement for Luther Rice Memorial Baptist Church

**THE VISION STATEMENT OF
LUTHER RICE MEMORIAL BAPTIST CHURCH**

Called to personal discipleship in Christ Jesus, we of Luther Rice Memorial Baptist Church are committed to being a Christ-centered, biblically grounded, ethnically diverse people. As a people of prayer, empowered by the Holy Spirit, we will strive to be a community of faith and service, that the gospel might be preached and lived in our community, nation, and world.

No reply received from this request.

From: TURNER, Tina

Sent: Friday, September 02, 2016 3:03 PM

To: 'pastorjohncheek@verizon.net' <pastorjohncheek@verizon.net>

Subject: FW: Matthew 25 Grant Application

Thank you for submitting an application for the ABCUSA Matthew 25 Grant. I have reviewed the materials you included and would like to request more information. Specifically, we need to see a budget for the food pantry whether this is an ongoing ministry or something new to the church. The discernment team considers very carefully how the funds will be spent. The application states that \$2,500 will be used to renovate the church pantry and clothing area. These needs are not eligible under the terms of the grant as they are considered capital improvements. Please provide the additional information at your earliest convenience so it can be included in the application materials before these are distributed to the discernment team.

I also wanted to point out that on your application you indicate that your church gives to United Mission. In checking the church records in ABCIS it appears that your church has not contributed to United Mission since 2008. If this information is not correct, you should contact Barbara Jarrett (800) ABC-3USA x2145 with any questions you may have.

Blessings,

Tina

Tina M. Turner

Executive Assistant

Mission Resource Development

American Baptist Churches USA

Phone: (800) 222-3872 x2322

(610) 768-2322

www.abc-usa.org

American Baptists serving as the hands and feet of Christ